# Meeting Minutes

# Metropolitan Utility Coordinating Council

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

## October 24th, 2012

**Our next meeting will be November 28th, 2012**

At the Francis Xavier’s Restaurant, 1933 NE 181st St, Gresham[**http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024**](http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024) **(Control +Click mouse on link for Map Directions & Menu)**

**ATTENDEES:** See attached listing.

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**REPORTS:**

**Treasurer’s Report for October 2012:**

 M Bank Visa

Beginning Balance $ 5,802.96 $ -

Ending Balance $ 5,802.96 $ -

**Payments / Purchases / Income:**

No Account Activity

As a non-profit organization, all monies collected go for supplies/events to educate the public!

Our ending balance (all accounts) must be under $5,000 at the end of the year or we will have to pay taxes.

### *Damage Report: See attached*

### *Be sure to report your damages by the 20th of each month! We need five (5) entities reporting monthly.*

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT). You can check this out at [www.cga-dirt.com](http://www.cga-dirt.com)

**P&E Report (Publicity and Education):**

P&E General: Send your ideas to Don Patterson (dwp@nwnatural.com) and Anita Floyd (anita.floyd@centurylink.com)

New:

Anita Floyd shared with us that JJ Harrison (clown) is going to the national finals. Unfortunately he cannot wear any “811” advertisment clothing.

Anita also informed us that they are looking for volunteers to run the 2012 Landscape Expo Booth on December 12. (See sign up sheet)

P&E still looking for smaller events.

Old:

Some promotional ideas that were suggested include:

 Bring back the drawings for prizes at the meetings. (gift cards, tools, case of white paint, etc…)

 Attend (with the booth) local events (send event names/dates to Don Patterson)

 Have a Contractor’s Breakfast (around March of 2013)

 Personalized merchandise with MUCC on the label – contact Anita Floyd after we have ideas

 Purchase shirts from OUNC (72 shirt minimum) for giveaways and event staff etc…

 Every 3rd meeting, have a guest speaker

 It was suggested that we have Michael Thompson come and speak at one of our first meetings next year to discuss Locate Laws and who they protect. We will need to send out invitations to this meeting to get RSVP’s to know if there will be enough seating at our regular meeting location. RSVP’s can be sent to Troy Klein at tak@nwnatural.com. The date for this will be sent out when it is scheduled with the location determined on the RSVP’s.

Anita Floyd reminded us to make sure to “Like” Oregon Utility Notification Center on Facebook and spread the word to our Facebook friends.

OUNC has sponsored $5000 to JJ Harrison the rodeo barrel man to promote “811” during his performances at the Pro Rodeo’s. They will be trying to sponsor him again this next year. JJ knows all about 811 and shares this information with children at the schools he visits around the country.

See Upcoming Events / Meetings for the Locator Training Sessions this year.

811 CAMPAIGN:

For details on the **811 Damage Prevention Bike** go to: <http://designbyjoyce.com/pauljr/811_bike.html>

 Home Depot is breaking out in the western region. Go into your local Home Depot and if you do not see the 811 info, ask at the Contractors desk.

In Oregon, the stores will carry Key Chains for all equipment and color code cards. The “Associates” who will be trained to answer questions will have patches on their aprons.

The OUNC meets the 2nd Wednesday of the month at the One Call Center in Portland.

 You may go to [www.call811.com](http://www.call811.com/) website for more information.

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**Upcoming Events / Meetings:**

**OUNC/OUCC BOARD MEETINGS: The second Wednesday of every month. The next meeting is October 10th at the Wildhorse Casino in Pendleton. See their website for more information on upcoming meetings.** <http://www.digsafelyoregon.com/meetings.asp>

**MUCC MEETINGS: The fourth Wednesday of every month. See the schedule near the end of the minutes for each monthly meeting date. The location is Francis Xavier’s restaurant in Gresham. (Link to location at the top of the minutes.)**

**OREGON LANDSCAPE EXPO: Wednesday, December 12, 2012 at the Expo Center in Portland. See their link for additional information. *The OUNC will be looking for people to staff the booth*. Contact information will be sent out when it is available. Check out these links for more information:** <http://www.oregonlandscape.org/displaycommon.cfm?an=6> or [Oregon Landscape Contractors Association](http://www.oregonlandscape.org/displaycommon.cfm?an=6)

**MID-OREGON CONSTRUCTION SAFETY SUMMIT: Tuesday, January 29th, 2013 at the Riverhouse Resort and Convention Center in Bend. See this link for more details.** <http://www.orosha.org/conferences/OSHA_conference/Mid_Oregon_const.html>

**2013 YARD, GARDEN AND PATION SHOW: Friday through Sunday, February 8-10, 2013 at the Oregon Convention Center in Portland. See this link for additional information.** <http://www.ygpshow.com/highlights.php>

**OREGON GOSH CONFERENCE: Monday through Thursday, March 4-7, 2013 at the Oregon Convention Center in Portland. The theme is “Safety: It’s a Marathon, Not a Sprint”. For more info see their website:** <http://oregongosh.com/2013-oregon-gosh-conference-coming-to-portland/>

Continued…

**CLARK PUBLIC UTILITIES HOME & GARDEN IDEA FAIR: Friday through Sunday, March 4-7, 2013 at the Expo Center in Portland.** <http://www.betterlivingshow.org/blog.Vancouver-Home-and-Garden-Idea-Fair-Clark-County-show.htm>

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**OLD BUSINESS:**

**RAA** - Next meeting date unknown at this time. Hearings are at the PUC Building at 550 Capitol St NE, Salem. Be sure to bring change for the parking meters if you attend. Everyone is invited to attend, but you can only watch & not participate.

The OUNC has asked Michael Thompson to put together a summary of the RAA hearings. This would benefit the local councils to help promote education to the local contractors in the areas where infractions are the highest.

 Anita Floyd shared that Oregon Utility Notification Center 811 is now on Facebook. She asked that find their page and “Like” them share with your friend & spread the word. Just open up to your Facebook page and do a friend search for Oregon Utility Notification Center.

 Jarrod also mentioned that soon Portland General Electric customers will be able to enter a drawing on their website when they “Promise to call 811” customers will then have a chance to win some great prizes. He also informed us that the One Call Board Pipeline Safety Group is looking into advertising 811 at local rodeos.

 Adam Franco notified us that the ticket count is jumping up and down and they are expecting to see an increase for September. Excavator information can be accessed via the ITIC site, (but special access has to be granted by the center).  If someone is interested they can speak with the database department to get setup to access the report. Using the Contractor report you can obtain all available contact information for excavators based on the following parameters:

Date range during which a locate was filed. District codes that were notified on the ticket.

County the work was taking place within. Type of locate filed.

 Jarrod Morrison spoke about the need for more promotion on dig regulations & the education of “reasonable accuracy”. He said that this topic was brought up at a board meeting.

Don Patterson was asked to put together a letter to mail out to local banks, notifying them that if they have offsite ATM’s that would have phone lines in the public ROW’s to join the One-Call, as those lines should be located. Anyone who can help with this project, please contact Don Patterson.

 If you know of any websites that could benefit by having a link to our website, please pass the website on to Don Patterson to check it out. Getting our link onto other websites is a good way to be visible online and can reach many people.

REMINDER…Send your current and/or upcoming projects to marta.hashash@locatinginc.com to have them attached to the Minutes e-mail so everyone will know where projects currently are or will be happening so your company can schedule accordingly.

*811 Locate Requesting is available 24/7! Don’t wait until first thing Monday morning to call in your locates – you’ll find the lines are packed with everyone else calling at the same time! Call Saturday or Sunday if you want to get your request in early. Still expect two (2) business days for the locates to show up!*

*Should you encounter an un-located utility while excavating – stop digging, call 811 to report it immediately, determine that there is no immediate danger, and you can continue working (if your project allows) using extreme care in the affected area. See Page 23 (5) in the Standards Manual.*

**NEW BUSINESS:**

Gary Hyatt made the suggestion that as a council we can file an RAA for our active members that have repeated damagers damaging their facilities.

Washington County representatives updated us on some upcoming road constructions. See updated schedule attachment.

###

 Nominations for 2013 MUCC’s board were made as such: Marta Hashash for secretary, Troy Klein / Adam Franco for Vice President/Treasurer, Troy Klein / Adam Franco for President. Gary Hyatt is to contact members & ask if anyone else is interested in taking on any of these positions. A motion was passed to by-pass the By Laws for 2013 until they can be reviewed & reworded if needed.

### November will be Gary Hyatt’s last meeting as our MUCC President, as he will be retiring at the end of December and we will not meet in December.

 We are looking to invite Adam Franco or Kevin Bissell from OUNC to give a presentation on ITIC in the near future.

***REMINDER…***

Send your current and/or upcoming projects to Marta Hashash at marta.hashash@locatinginc.com and they will be attached to the Minutes e-mail so everyone will know where projects are or will be happening and your company can schedule accordingly.

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*Remember – CCC – Communicate, Coordinate, And Cooperate!*

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VOLUNTEERS NEEDED: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

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| **O**regon **U**tility **N**otification **C**enter[www.digsafelyoregon.com](http://www.digsafelyoregon.com/)  | **O**regon **U**tility **C**oordinating **C**ouncil[www.oucc.net](http://www.oucc.net/) |
|  |  |

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

*Check out the new changes to the website!*

Also available: see information on Best Practices at [www.commongroundalliance.com](http://www.commongroundalliance.com/)

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*Respectfully submitted by Dawn Haase*

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The next meeting: Date: November 28th, at 11:30am

 Location: Francis Xavier’s Restaurant 1933 NE 181st St., Gresham

<http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024>

The ****2012**** schedule is the 4th Wednesday of each month (November is

the week after Thanksgiving this year) and December (no meeting).

January 25th  February 22nd March 28th April 25th

May 23rd June 27th July 25th August 22nd

September 26th October 24th November 28th Dec - No meeting

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the week before Thanksgiving this year) and December (no meeting).

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September 25th October 23rd November 20th Dec - No meeting

2012 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

# *PRESIDENT*: Gary Hyatt, gfh@nwnatural.com

# NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209

# Office - (503) 226-4211 ext. 4320

# *VICE PRESIDENT / TREASURER*: Troy Klein, tak@nwnatural.com

# NW Natural, 220 NW 2nd Ave, 11th Floor, Portland OR 97209

# Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

# *SECRETARY*: Marta Hashash, marta.hashash@locatinginc.com

# Locating Inc, 6601 NE 78th Ct, Portland OR 97218

 Office – (503) 255-4634, Cell – (503) 302-3970, Fax – (503) 254-7469

# *PUBLICITY & EDUCATION*: Don Patterson, dwp@nwnatural.com

# NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209

# Office - (503) 226-4211 ext 4387, Cell – (503) 806-0845, Fax – (503) 273-4822,

# *DAMAGE CHAIR*: Dawn Haase, dhaase@co.clackamas.or.us

# Clackamas County DTD Eng, 150 Beavercreek Rd., Oregon City, OR 97045

# Office – (503) 742-4682, Cell – (503) 789-5728, Fax – (503) 742-4659

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| ****2012 MUCC PAID MEMBERS********As of 05-16-12**** |
| Bones Construction, Inc.CenturyLink City of HillsboroCity of Lake OswegoCity of MilwaukieCity of Oregon CityCity of TigardCity of Tualatin | Clackamas CountyComcastDirt & Aggregate InterchangeDitch Witch NorthwestLinescape LLCLocates Down UnderLocating Inc.Loy Clark PipelineMultnomah County | North Sky Communications NW NaturalOld Castle PrecastOlympic PipelinePacificorpSunrise Water AuthorityWashington CountyWilliams Pipeline |